

Want to know more?

For more information about free early learning and childcare for two-year-olds visit

www.norfolk.gov.uk/take2

Family Information Service (FIS)

www.norfolk.gov.uk/fis

fis@norfolk.gov.uk

0344 800 8020

or contact your local Children's Centre

www.norfolk.gov.uk/childrenscentres



If you need this document in large print, audio, Braille, alternative format or in a different language please contact Norfolk County Council on 0344 800 8020 and we will do our best to help.



visit www.norfolk.gov.uk/take2 for the most up-to-date details.

All providers who are part of this scheme follow the Early Years Foundation Stage framework.

Free early learning and childcare

for 2 year olds



Up to 15 hours per week if you receive certain benefits

www.norfolk.gov.uk/take2



 **Norfolk** County Council

Early learning and childcare gives children a great start in life

They can: make new friends, learn through play and try new activities in a safe, caring environment.

Norfolk County Council is offering up to 15 hours a week free early learning and childcare at approved childminders, nurseries, pre-schools and playgroups in Norfolk. Some childcare providers offer set sessions and others offer greater flexibility with all day childcare. You may be able to use your free allocation at your existing childcare provider.

Can my child have a free place?

Most eligible families will be sent a letter from Norfolk County Council giving them an eligibility reference number. If you receive one of these letters simply take the letter to your chosen childcare provider, you do not need to do an eligibility check.

How do I claim my place?

- Once you have received your eligibility reference number you'll need to find an approved early learning and childcare provider by searching the Family Service Directory (FSD) at www.norfolk.gov.uk/fsd, contacting your local Children's Centre or contacting the Family Information Service **0344 800 8020**.
- Your chosen childcare provider will then complete your claim form for you or you can complete it yourself by visiting www.norfolk.gov.uk/take2

If you have not received a letter and think your child may be eligible you'll need to complete a couple of simple checks:

Check One

Your child is two-years-old or will be when they take up the early learning and childcare place. Children can access a free place at the start of the next claim period (term) following their second birthday.

Check Two

The family is in receipt of at least one of these benefits:

- Income Support Benefit
- Income-based Jobseeker's Allowance (JSA)
- Income related Employment and Support Allowance
- The guaranteed element of State Pension Credit
- Child Tax Credit and the family's annual income before tax is not over £16,190 per year
- Support under Part VI of the Immigration & Asylum Act 1999
- Universal Credit
- Working Tax Credit and the family's annual income before tax is not over £16,190 per year

Or your child

- Has a current statement of SEN or EHCP (Education, Health & Care Plan)
- Attracts Disability Living Allowance
- Is looked after by the Local Authority
- Is adopted from care (through special guardianship or an adoption or residence order)

How do I get an eligibility reference number?

If you can answer yes to both checks you'll need an eligibility reference number which you can get by visiting www.norfolk.gov.uk/take2, by text, email or phone.

- Visit www.norfolk.gov.uk/take2
- Text Take2 followed by Parent/carer's National Insurance number or National Asylum Support Service (NASS) number, Parent/carer's date of birth, first three letters of parent/carer's surname to **84433**. If texts are not included in your calls package you will be charged 10p per text
- Email take2@norfolk.gov.uk with the above details
- Telephone **0344 800 8020** with the above details

Please note that sending information by text or email is not secure and is done at your own risk.